

WORKING TOGETHER TO END INEQUALITIES

Checklist

Annex 5

Negotiated award "AIDS Action Europe Visual Identity Relaunch"

The following information, declarations and prices shall be included in the tender:

- ✓ Price sheet, personally signed and filled out completely and unambiguously (Annex 3),
- ✓ Self-declaration in accordance with §§ 123, 124 of the German Competition Act (GWB) (Annex 4)
- ✓ Short exposé of the idea
- ✓ Portfolio

Additionally, in case a bidding consortium is built:

- ✓ Self-declaration in accordance with §§ 123, 124 of the German Competition Act (GWB) (Annex 4) from every member of the consortium,
- ✓ Proof of professional suitability of the bidding consortium members designated to provide each specific service,
- ✓ A description of individual responsibilities within the tender.

Additionally, in case of involvement of subcontractors:

- ✓ Name(s) of the subcontractor(s)
- ✓ Description of the nature and extent of the award of subcontracts,
- ✓ Declaration of commitment to cooperation between the subcontractor and the tenderer.